



Refer a Friend Rewards Scheme Terms and Conditions

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Sponsor: Head of Student and Programme Services
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1. Introduction

1.1 These Terms and Conditions apply to prospective students applying for and registering on a programme with MLA College for the first time through the 'Refer A Friend' reward scheme, as well as to the prospective student, the current MLA College student, or the graduate making the referral.

1.2 Any personal data relating to a prospective student will be used solely in accordance with current UK data protection legislation and will not be disclosed to a third party without consent.

1.3 MLA College reserves the right to change the format of the scheme, amend these terms and conditions, or withdraw the scheme at any time.

1.4 MLA College reserves the right to consider applications for the Refer a Friend scheme on a case-by-case basis. MLA College's decisions on these cases are final

2. Eligibility

2.1 Only programmes offered by MLA College are eligible for the reward scheme.

2.2 The scheme is open to prospective students who are referred to MLA College by another prospective student, a current MLA College student, or MLA College graduate.

2.3 The scheme is not open to MLA College employees (or their immediate family members), agents, or contractors, regardless of whether they are prospective students, current students, or graduates.

2.4 Prospective students who intend to take advantage of third-party scholarship or funding, including Student Finance England, are eligible to apply to the scheme.

2.5.1 Eligibility for the scheme will constitute acceptance of these terms.

2.5.2 A reward will be applied once the prospective student (Referred student) has met each of the following criteria:

- Enrolled on a programme with MLA College within 12 months of their initial referral.
- Paid in full for the first module of their programme or paid the first instalment of the tuition fee if studying an MSc top-up programme.
- Completed their first module(s), or first 13 weeks if studying an MSc top-up programme.

2.7 To refer a friend or colleague, you must be a prospective student who has submitted an application for an MLA College programme, a current student studying on an MLA College programme, or an MLA College graduate.

2.8 The prospective student (Referred student) must meet each of the following criteria:

- Be aged 18 years old or over at the time of referral.
- Provide the full name and programme and/or student reference number of the Referrer on the application form.

- Have not previously enquired or applied for a programme delivered by MLA College within the last 12 months.
- Is not applying via an MLA College representative / agent

3. Application

3.1 Opting into the scheme takes place at the point of the application form.

3.2 If an applicant has been referred by another applicant and one or both have not opted into the scheme at the time of submitting their application form, opting in will only be accepted prior to the completion of the enrolment forms by both applicants

3.3 In all cases, opting into the scheme retrospectively will not be permitted after the Referred Student has completed the MLA College enrolment form.

4. Payment

4.1 The Referrer shall be entitled to a reward worth £250.00 for each Referred student enrolled on a programme following the MLA College opt-in process and where all eligibility criteria have been met.

4.2 The Referred student shall be entitled to a reward worth £250.00 following successful enrolment onto an MLA College programme, and where all eligibility criteria have been met.

4.3 Referrers or Referred students who are self-funded on a modular programme, with outstanding tuition fees for upcoming modules, will receive the reward of £250.00 via a tuition-fee discount which will be applied to their next due payment.

4.4 Referrers or Referred Students undertaking a 12-month research project top-up module will receive a £250 Amazon® e-voucher once they have been enrolled on the programme for a minimum of 13 weeks.

4.5 Referrers or Referred students who are paying tuition fees via sponsorship, scholarship, or Student Finance England, or have paid their programme tuition fee in full, will receive the reward of £250.00 via an Amazon® e-voucher.

4.6 Referrers who are members of MLA College Alumni will receive a reward of £250.00 via an Amazon® e-voucher.

4.7 MLA College reserves the right to withhold the reward if any of the eligibility criteria have not been met.

4.8 No part of this offer is exchangeable for cash or any other incentive.

4.9 No payment will be made if any debts are in arrears for the Referrer or the Referred student.

5. Governing Law

5.1 Any dispute or claim arising out of, or in connection with, these Terms and Conditions or their subject matter or formation (including non-contractual disputes or claims) shall be governed by and construed in accordance with the law of England and Wales (Published 7 February 2024)